

# Craven Open Door

## Safeguarding Policy

Date policy approved by Trustees: 2 May 2023

Policy due for review: May 2024

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**Purpose** The purpose of this policy is to protect and safeguard those adults and volunteers attending the Craven Open Door meetings and any social activities associated with this group. The policy is based on information contained in the 'Joint Multi-Disciplinary Safeguarding Adults Policy & Procedures Summary' issued by North Yorkshire County Council.

**Definition** Safeguarding is defined as 'protecting an adult's right to live in safety, free from abuse and neglect.' (*Care and Support statutory guidance, chapter 14*) Adult safeguarding is about preventing and responding to concerns of abuse, harm or neglect of adults.

Trustees and volunteers should work together with adults to ensure they are:

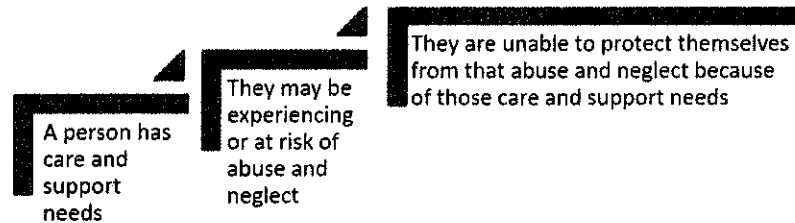
- Safe and able to protect themselves from abuse and neglect
- Treated fairly with dignity and respect
- Protected when they need to be
- Able easily to get the support, protection and services that they need

**Types of abuse** People with care and support needs are more likely to be abused or neglected and are often less likely to report it. Those with communication difficulties are particularly at risk as they may find it difficult to alert others.

Types of abuse can present in the following ways:

- Physical abuse
- Domestic violence or abuse
- Sexual abuse
- Psychological or emotional abuse
- Financial or material abuse
- Modern slavery
- Discriminatory abuse
- Organisational or institutional abuse
- Neglect or acts of omission
- Self neglect

**Raising a concern** Trustees and volunteers need to consider whether the three factors below are satisfied for a safeguarding enquiry to be undertaken in accordance with Section 42 of the Care Act.



Anyone can report a concern. The person who raises the concern has a responsibility to first and foremost safeguard the adult. To do this they must:

### **Immediate action**

- Evaluate the current risk and take immediate action required to safeguard the adult
- Is there any immediate risk requiring the emergency services? If able to do so has the adult consented to the involvement of the emergency services? Support the adult to arrange any medical treatment (Please note – offences of a sexual nature will require expert advice from the Police)
- If a crime is in progress or life is at risk then dial emergency services on 999
- Encourage and support the adult to report the matter to the Police if a crime is suspected and not an emergency situation
- Take steps to preserve any physical evidence if a crime may have been committed and preserve evidence through recording
- Ensure other people are not in danger
- As soon as possible keep a written record of what has happened and what you have done.

### **Within 24 hours**

- Inform Gordon Fothergill verbally of your concerns. Then follow this up in writing. Keep details confidential – do not share your concerns with anyone else.
- Should contact with Gordon Fothergill be inappropriate then trustees and volunteers should use the following contact details:

Adult Social Care, Customer Services **01609 780780**

Opening hours 8:00am – 5:30pm

Outside these hours the 'phone will be answered by Emergency Duty Team

Email: There is a form to complete – Interagency Safeguarding Adults Concern Form

Email completed form to [social.care@northyorks.gov.uk](mailto:social.care@northyorks.gov.uk) or

[social.care@northyorks.gcsx.gov.uk](mailto:social.care@northyorks.gcsx.gov.uk)

**Managing the concern** If the matter has been reported to the Adult Social Care Team then the team will follow procedures outlined in the 'Joint Multi-Disciplinary Safeguarding Adults Policy & Procedures Summary' issued by North Yorkshire County Council.

If the matter is reported to Gordon Fothergill then he too will follow the procedures outlined in the 'Joint Multi-Disciplinary Safeguarding Adults Policy & Procedures Summary' issued by North Yorkshire County Council.

The procedures of the 'Joint Multi-Disciplinary Safeguarding Adults Policy & Procedures Summary' issued by North Yorkshire County Council are attached as an ANNEX to this policy.

Approved by Trustees on: 2 May 2023

Signed on behalf of Trustees:

A handwritten signature in black ink, appearing to read 'G Hamilton', with a stylized flourish at the end.

G Hamilton

Due for review: May 2024